

August 7, 2017

D.C. Board of Zoning Adjustment
441 4th Street, N.W.
Suite 200S
Washington, D.C. 20001

Re: **Georgetown Day School (Square 1672, Lots 4, 14, 804, 812, 815; Square 1673, Lots 822, 824) (the "Property") – Special Exception Application**

Dear Members of the Board:

Please accept for filing the enclosed application of Georgetown Day School (the "**Applicant**") for special exception relief in order to develop a consolidated private school at the Property, constructing a new Lower Middle School facility to accompany the existing high school (the "**Project**"). The Applicant is seeking a special exception pursuant to 11 DCMR Subtitle U, §203.1(l) of the Zoning Regulations for a private school in a residential zone district.

The application package includes the following materials:

- BZA Form 120, Application.
- BZA Form 135, Self-Certification (Exhibit A).
- Sanborn plats with Property outlined in red (Exhibit B).
- Zoning map with Property outlined (Exhibit C).
- Building Plat, prepared by the D.C. Surveyor, showing the footprint of the proposed structure on the Property (Exhibit D).
- Authorization Letter authorizing this application (Exhibit E).
- Certification of Proficiency (Exhibit F).
- The preliminary statement of the applicant, including the statement of existing and intended use of the Property (Exhibit G).
- Statement of Public Outreach (Exhibit H).

- List of names and mailing addresses (including mailing labels) of the owners of all property within 200 feet of the boundaries of the Property (Exhibit I).
- Proposed plans for the Project, including photographs of the Property (Exhibit J).
- Check payable to the DC Treasurer in the amount of \$3,250.00 for the application's filing fee.

We believe that the application is complete and acceptable for filing, and we request that the Board schedule a public hearing on the application as soon as possible. If you have any questions, please do not hesitate to contact the undersigned at (202) 721-1138. Thank you for your attention to this application.

Sincerely,



Meghan Hottel-Cox

Enclosures

Certificate of Service

The undersigned hereby certifies that copies of the foregoing document was delivered by first-class mail or hand delivery to the following addresses on August 7, 2017.

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Washington, D.C. 20024

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Meghan Hottel-Cox